

Name:

Notes to recommender: I will pick up _____ transcripts from you by _____.

I have submitted you as an electronic recommender to Common App/SENDEDU/UMD (circle all that apply).

College(s) applying to

- .
- .
- .
- .
- .
- .

Clubs/Sports/Organizations (don't use acronyms i.e. TIE—write Transitioning Into Excellence)

CLUB | ROLE (I.E.TREASURER, CAPTAIN, ETC.)| DATES |RECOGNITIONS (I.E. SMAC, ALL COUNTY-CHORUS)

- .
- .
- .
- .
- .
- .

Employment

EMPLOYER | POSITION | DATES | ACKNOWLEDGEMENTS (I.E. EMPLOYEE OF THE MONTH)

- .
- .

Awards/Honors/Recognitions

NAME | DATES | REASON

- .
- .
- .
- .

Volunteer Experience

ORGANIZATION | DATES | BRIEF DESCRIPTION OF SERVICE

- .
- .
- .
- .
- .

Skills & Abilities & Interests

-
-
-
-

2 adjectives that describe you

Any special circumstances we should be aware of?